

## **Your Name**

Address  
Phone Number  
Email address

### **School Name**

Address  
Phone Number  
FAX number  
School Code

### **Academic Achievements:**

G.P.A.  
Standardized test scores (ACT, SAT, PSAT, EOC)  
Pre-AP and AP classes with grade level

### **Honors and Awards:**

List all honors and awards for 9<sup>th</sup> - 12 grades

### **Extracurricular Activities:**

(Clubs, band, athletics, forensics, student government, out-of school sports, Girl Scouts, Boy Scouts, church youth groups, church activities, etc.)

### **Leadership Positions:**

(Club offices, captain of teams, teacher or leader in organizations, VBS teacher (helper), Sunday School worker, tutor, etc.)

### **Community Service:** \* This is an important component of college applications.

(Activity in which you were involved and number of hours worked; can be associated with clubs such as Key Club, Student Council, Cabot Clean-Up, Scouts, etc.)

### **Work Experience:**

(Name of job or description, number of hours worked per week or month, dates worked)  
McDonald's—20 hrs./wk—May 2007-August 2008      \*Babysitting counts!